



## CARMEL AREA WASTEWATER DISTRICT

### BOARD OF DIRECTORS REGULAR MEETING

3945 Rio Road, Carmel, CA 93923

(831) 624-1248

Thursday, 8:30a.m., January 29, 2014

Please  
Note:  
Date and  
time  
Change

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## NOTICE & AGENDA

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### CALL TO ORDER - ROLL CALL

D'Ambrosio \_\_\_\_\_ Paboojian-Cole \_\_\_\_\_ Siegfried \_\_\_\_\_ Townsend \_\_\_\_\_ White \_\_\_\_\_

### APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

- 1. *Appearances/Public Comments:*** Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion. Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call Carmel Area Wastewater District at 624-1248.
- 2. *Agenda Changes:*** Any requests to move an item forward on the agenda will be considered at this time.

### INFORMATION/DISCUSSION ITEMS

- 3.** Presentation of the new Collections Video Van to the Board - Information purposes only, no action necessary. \*

"\*" - indicates no board attachment

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|----|---|---|
| 4. | Treatment Plant Operators passed exams - Charles DayEngle - Operator I (Grade 2)  | * |
| 5. | Collections Operators passed exams - Barry Blevins -Collection Worker II (Grade III), Mark Napier -Collection Worker I (Grade I). | * |

## **ACTION ITEMS BEFORE THE BOARD**

*Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.*

## **CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS**

*The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.*

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|-----|---|---------|
| 6.  | Approve Regular Board Meeting Minutes of - December 11, 2014  | 3-13    |
| 7.  | Approve Special Board Meeting Minutes of - December 16, 2014  | 14-15   |
| 8.  | Receive and Accept Bank Statement Review - November 2014  | 16-17   |
| 9.  | Receive and Accept Statement of Cash Receipts and Disbursements - November and December 2014            | 18-23   |
| 10. | Approve Register of Disbursements - Carmel Area Wastewater District (CAWD) - November and December 2014 | 24-29   |
| 11. | Approve Register of Disbursements - Reclamation Project - November and December 2014                    | 30-31   |
| 12. | Receive and Accept Financial Statements and Supplementary Schedules- November and December 2014         | 32-84   |
| 13. | Receive and Accept Collection System Supervisor's Report - December 2014                                | 85-100  |
| 14. | Receive and Accept Treatment Plant Operations Report - December 2014                                    | 101-108 |
| 15. | Receive and Accept Safety and Training Report - December 2014   | 109-111 |
| 16. | Receive and Accept Environmental Compliance Inspector's Report - December 2014                          | 112-113 |

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17.	Receive and Accept General Engineering Report- December 2014	114-116
18.	Receive and Accept Capital Improvement Project Status Report - December 2014	117-119
19.	Receive and Accept Internal Projects/Contracts Status Report - December, 2014	120-123
20.	Receive and Accept Maintenance Current Mechanical Issues Report - December, 2014	124-125
21.	Receive and Accept Summary of Retirement Pension Plan Trustees Meeting Held - January 19, 2015	126-128

## RESOLUTIONS/ORDINANCES

22.	Resolution No. 2015- 01; Resolution Of The Board Of Directors Of The Carmel Area Wastewater District Approving Topic No. 101, Addressing The District’s Intent To Comply With All Laws Concerning Availability Of Non-Exempt Public Records	129-138
23.	Resolution No. 2015-02; A Resolution Authorizing Changes To Actuarial Assumptions Utilized To Determine Appropriate Funding For The District Pension Fund	139-161
24.	Resolution No. 2015-03; A Resolution Authorizing The Sole-Source Purchase Of An Aeration Blower From Turblex/Siemens Of Springfield, Mo	162-165
25.	Resolution No. 2015-04; A Resolution Approving Plans And Specifications For Planned Capital Improvements And Authorizing Staff To Call For Bids For The Work under The Heading “WWTP Rehabilitation Project – Phase 1”	166-169

## OTHER ITEMS BEFORE THE BOARD

26.	Board Member Committee Assignments- <i>Report written by Dotty Hall, Board Clerk</i>	170-174
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27. **Carmel Area Wastewater District Annual Financial Statements and Independent Audit Report for the Fiscal Year Ended June 30, 2014** **175-221**  
*Prepared by the Firm Marcello & Company -Report written by Barbara Buikema, General Manager*

## INFORMATION/DISCUSSION ITEMS

28. **Treatment Plant Project Status Report- *Oral Report by James Pinkevich, Plant Superintendent*** **\***
29. **Current Media Publications** **222-226**
- A. **Carmel Flood Wall Plan Concern - By Ken White, Guest Commentary; Monterey Herald.com**
  - B. **The Carmel Pine Cone article dated January 9, 2015 - Sewage Officials Warn of Lagoon Flood Danger**
  - C. **The Carmel Pine Cone Article Dated January 16, 2015 - Flooding Concerns Bring Attention to Unsung - but Vital - Sewage Plant**
  - D. **The Carmel Pine Cone Editorial - Save the Sewage Plant**
30. **Potential Options for Additional Engineering Services-Report written by Barbara Buikema, General Manager** **227-228**

## STAFF & BOARD MEMBER REPORTS

*Staff Reports include items for which verbal reports/presentation will be provided. If a specific presentation is planned, it will be listed and summary information may be included with the Agenda. Brief oral reports may be provided for items arising after the Agenda preparation. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda Item.*

31. **General Manager's Report - *Oral Report by Barbara Buikema, General Manager*** **\***

## COMMUNICATIONS

32. **Announcements on subjects of interest to the Board made by members of the Board or staff** **\***
- A. Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.*

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**PBCSD Board Meeting - December 12, 2014** 229  
*President White attended; report written by General Manager Buikema.*

**Reclamation Management Committee Meeting** - *The next meeting is scheduled for Friday, February 13, 2015 at 9:30 a.m. and Director Townsend is scheduled to attend.* \*

**PBCSD Board Meeting Agenda - January 30, 2015** 230-232  
*Director Siegfried is scheduled to attend. The next meeting is scheduled for February 27, 2015 at 9:30 a.m. and Director Townsend is scheduled to attend.*

**Special Districts Association of Monterey County - January 20, 2015** \*  
*Director Townsend attended.*

## **CLOSED SESSION**

### **Conference with Legal Counsel -- Significant Exposure to Potential Litigation**

- a. **Pursuant to Government Code Section 54956.9(b), the Board will meet in closed session with Legal Counsel regarding one matter of significant exposure to litigation.**

## **ADJOURNMENT**

*The next Regular Meeting will be held at 9:00 a.m., Thursday, February 26, 2015 or an alternate acceptable date, in the Board Room of the District Office, 3945 Rio Road, Carmel, CA 93923.*

*NOTE: Staff reports and materials regarding these agenda items are available for public review Monday through Wednesday of the week immediately prior to the Board Meeting at the District Office or at [www.cawd.org](http://www.cawd.org). After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District Office during normal business hours. Documents distributed at the meeting will be made available in the same manner.*

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