



CARMEL AREA WASTEWATER DISTRICT

BOARD OF DIRECTORS REGULAR MEETING

3945 Rio Road, Carmel, CA 93923

(831) 624-1248

Thursday, 9:00 a.m., October 23, 2014

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

D'Ambrosio _____ Paboojian _____ Siegfried _____ Townsend _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

- 1. *Appearances/Public Comments:*** Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion. Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call Carmel Area Wastewater District at 624-1248.
- 2. *Agenda Changes:*** Any requests to move an item forward on the agenda will be considered at this time.

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

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CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

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| 3. | Approve Regular Board Meeting Minutes of - September 25, 2014 | 3-11 |
| 4. | Receive and Accept Bank Statement Review - August 2014 | 12-13 |
| 5. | Receive and Accept Statement of Cash Receipts and Disbursements - September 2014 | 14-15 |
| 6. | Approve Register of Disbursements - Carmel Area Wastewater District (CAWD) - September 2014 | 16-18 |
| 7. | Approve Register of Disbursements - Reclamation Project - September 2014 | 19 |
| 8. | Receive and Accept Financial Statements and Supplementary Schedules- September 2014 | 20-47 |
| 9. | Receive and Accept Collection System Supervisor's Report - September 2014 | 48-94 |
| 10. | Receive and Accept Treatment Plant Operations Report - September 2014 | 95-104 |
| 11. | Receive and Accept Safety and Training Report - September 2014 | 105-106 |
| 12. | Receive and Accept Environmental Compliance Inspector's Report - September 2014 | 107-108 |
| 13. | Receive and Accept General Engineering Report- September 2014 | 109-110 |
| 14. | Receive and Accept Capital Improvement Project Status Report - September 2014 | 111-114 |
| 15. | Receive and Accept Internal Projects/Contracts Status Report - September, 2014 | 115-117 |
| 16. | Receive and Accept Summary of Retirement Pension Plan Trustees Meeting Held - October 9, 2014 | 118-120 |

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RESOLUTIONS/ORDINANCES

17. Resolution No. 2014- 40: A Resolution Authorizing Staff To Invite Qualified Consulting Firms To Submit Qualifications (RFQ - Request For Qualifications) To Serve As The District's Construction Manager And To Provide Constructability Review Of Design Documents During Its Wastewater Treatment Plant Rehabilitation Project - Phase I. - *Report written by General Manager Barbara Buikema* 121-124

OTHER ITEMS BEFORE THE BOARD

18. November/December Board Meeting Dates- *Report written by General Manager Barbara Buikema* 125
19. Potential RO Reject Water Reuse- *Report written by General Manager Barbara Buikema* 126-127

INFORMATION/DISCUSSION ITEMS

20. Treatment Plant Project Status Report- *Oral Report by James Pinkevich, Plant Superintendent* *

STAFF & BOARD MEMBER REPORTS

Staff Reports include items for which verbal reports/presentation will be provided. If a specific presentation is planned, it will be listed and summary information may be included with the Agenda. Brief oral reports may be provided for items arising after the Agenda preparation. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda Item.

21. General Manager's Report - *Oral Report by Barbara Buikema, General Manager* *

COMMUNICATIONS

22. *Announcements on subjects of interest to the Board made by members of the Board or staff* *

A. Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

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PBCSD Board Meeting - September 26, 2014 **128**
President White attended; report written by General Manager Buikema.

PBCSD Board Meeting Agenda - October 31, 2014 **Not Available**
Director Paboojian is scheduled to attend. The next meeting is scheduled for December 2014 at 9:30 a.m. and Director D'Ambrosio is scheduled to attend.

Reclamation Management Committee Meeting - *The next meeting is scheduled for Friday, November 14, 2014 at 9:30 a.m. and Directors Siegfried and Townsend are scheduled to attend.* *****

Special Districts Association of Monterey County - Tuesday, October 21, 2014 at 6:00 p.m. *Director Townsend is scheduled to attend.* *****

Energy workshop - Thursday, November 13, 2014 from 9:00am - 12:30 pm., at. **e**
Directors Siegfried and D'Ambrosio are scheduled to attend.

23. CLOSED SESSION: As permitted by Government Code, Section 54965 et seq., the Board will hold Closed Session as follows

- A. Personnel Matter** **e**
 - Legal Counsel Evaluation**

ADJOURNMENT

The next Regular Meeting will be held at 9:00 a.m., a Thursday in December (date to be determined during the October Board meeting) or an alternate acceptable date, in the Board Room of the District Office, 3945 Rio Road, Carmel, CA 93923.

NOTE: Staff reports and materials regarding these agenda items are available for public review Monday through Wednesday of the week immediately prior to the Board Meeting at the District Office or at www.cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District Office during normal business hours. Documents distributed at the meeting will be made available in the same manner.

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