



CARMEL AREA WASTEWATER DISTRICT

BOARD OF DIRECTORS

REGULAR MEETING

3945 Rio Road, Carmel, CA

93923 (831) 624-1248

Thursday, 9:00 a.m., June 26,
2014

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

D'Ambrosio _____ Paboojian _____ Siegfried _____ Townsend _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

1. *Appearances/Public Comments:* Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion. Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call Carmel Area Wastewater District at 624-1248.

2. *Agenda Changes:* Any requests to move an item forward on the agenda will be considered at this time.

PUBLIC HEARING, 9:00 A.M., or as soon thereafter as the matter may be taken up

3. Sewer User Fee Rates for Fiscal Year 2014-15 3-14

"" - indicates no board attachment

"e" - indicates a separate insert is enclosed

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

ORDINANCES

- | | | |
|----|---|-------|
| 4. | Ordinance No. 2014-01: Staff recommends the Board approve an ordinance establishing sewer service charges for fiscal year 2014-15 and thereafter, providing for the collection of such charges on the tax roll, and providing further that this ordinance and the charges established hereby and the tax collection procedure selected herein shall remain in effect until either the said charges are revised or this ordinance is otherwise amended or repealed. | 15-17 |
|----|---|-------|

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

- | | | |
|-----|--|-------|
| 5. | Approve Regular Board Meeting Minutes of - May 29, 2014 | 18-28 |
| 6. | Receive and Accept Statement of Cash Receipts and Disbursements - May 2014 | 29-30 |
| 7. | Approve Register of Disbursements - Carmel Area Wastewater District (CAWD) - May 2014 | 31-33 |
| 8. | Approve Register of Disbursements - Reclamation Project - May 2014 | 34 |
| 9. | Receive and Accept Bank Statement Review - May 2014 | 35-36 |
| 10. | Approve Authorization To Destroy Obsolete Records | 37 |
| 11. | Receive and Accept Income Statement and Budget to Actual - May 2014 | 38-52 |
| 12. | Receive and Accept Collection System Supervisor's Report - May 2014 | 53-54 |
| 13. | Receive and Accept Report on Treatment Plant Operations - May 2014 | 55-60 |

""- indicates no board attachment

"e" - indicates a separate insert is enclosed

~ 2 ~

- | | | |
|-----|---|-------|
| 14. | Receive and Accept Safety Report - May 2014 | 61-62 |
| 15. | Receive and Accept Environmental Compliance Inspector's Report - May 2014 | 63-64 |
| 16. | Receive and Accept General Engineering Report-May 2014 | 65-66 |
| 17. | Receive and Accept Capital Improvement Project Status - May 2014 | 67-69 |

RESOLUTIONS/ORDINANCES

- | | | |
|-----|--|---------|
| 18. | Resolution No: 2014-20; A Resolution Authorizing The Adoption Of The Carmel Area Wastewater District Annual Budget For The Fiscal Year 2013-14 | 70-82 |
| 19. | Resolution No: 2014-21; A Resolution Designating Classification Titles in the Carmel Area Wastewater District and Providing for the number of positions and Monthly Salary Ranges | 83-84 |
| 20. | Resolution No: 2014-22; Resolution To Change Employer Paid Member Contributions To The California Public Employees' Retirement System (Calpers) | 85-88 |
| 21. | Resolution No: 2014-23; A Resolution Determining The Fiscal Year 2014-15 Tax Proceeds Appropriation Limitation For The Carmel Area Wastewater District | 89-92 |
| 22. | Resolution No: 2014-24; A Resolution Certifying Compliance With State Law With Respect To The Levying Of General And Special Taxes, Assessments And Property Related Fees And Charges | 93-96 |
| 23. | Resolution No: 2014-25; A Resolution Specifying The District Sewer Connection And Annexation Fees, As Adopted By Ordinance No. 85-2, Commencing July 1, 2014 | 97-104 |
| 24. | Resolution No: 2014-26; A Resolution Authorizing The General Manager To Accept Interest In Real Property In The Form Of Public Sanitary Sewer Easements Over Parcels 015-043-031 And 015-043-010 | 105-110 |

"" - indicates no board attachment

"e" - indicates a separate insert is enclosed

25. **Resolution No: 2014-27; A Resolution Declaring A 1995 GMC Vandura Video Van To Be Surplus District Property And Authorizing The General Manager To Sell The Van To The City Of Soledad For \$25,000** 111-113

OTHER ITEMS BEFORE THE BOARD

26. **Treatment Plant Siting and Design-** *Report written by Barbara Buikema, General Manager* 114-125
27. **California Special Districts Association (CSDA) 2014 Board Election for Coastal Network Region 5, Seat C-***Report written by Barbara Buikema, General Manager* 126-133

INFORMATION/DISCUSSION ITEMS

28. **Treatment Plant Project Status Report-** *Oral Report by James Pinkevich, Plant Superintendent* *
29. **Cappo Annexation/Construction Update-** *Report by Drew Lander, Principal Engineer* 134-135

STAFF & BOARD MEMBER REPORTS

Staff Reports include items for which verbal reports/presentation will be provided. If a specific presentation is planned, it will be listed and summary information may be included with the Agenda. Brief oral reports may be provided for items arising after the Agenda preparation. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda Item.

30. **General Manager's Report** *

""- indicates no board attachment

"e" - indicates a separate insert is enclosed

~ 4 ~

COMMUNICATIONS

Announcements on subjects of interest to the Board made by members of Board or staff *

A. *Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.*

- **PBCSD Board Meeting - May 30, 2014** 136-137
Director Townsend attended; report written by General Manager Buikema
- **PBCSD Board Meeting Agenda - June 27, 2014** 138-140
*Director D'Ambrosio is scheduled to attend. The next meeting is scheduled for **July 25, 2014 at 9:30 a.m.** and Director Siegfried is scheduled to attend*
- **Reclamation Management Committee Meeting -** *The next meeting is scheduled for **Friday, November 14, 2014.*** *
- **Special Districts Association of Monterey County -** *The next meeting is scheduled for **Tuesday, July 15, 2014 at 6:00 p.m.** (Director Townsend is scheduled to attend)* *

ADJOURNMENT

The next Regular Meeting will be held at 9:00 a.m., Thursday July 24, 2014 or an alternate acceptable date, in the Board Room of the District Office, 3945 Rio Road, Carmel, CA 93923.

NOTE: *Staff reports and materials regarding these agenda items are available for public review Monday through Wednesday of the week immediately prior to the Board Meeting at the District Office or at www.cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District Office during normal business hours. Documents distributed at the meeting will be made available in the same manner.*

"*"- indicates no board attachment

"e" - indicates a separate insert is enclosed

~ 5 ~