

**CARMEL AREA WASTEWATER DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING  
3945 Rio Road, Carmel, CA 93923 (831) 624-1248**

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**NOTICE & AGENDA**

**Thursday, 9:30 a.m., July 25, 2013**

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**CALL TO ORDER - ROLL CALL**

D'Ambrosio \_\_\_\_ Paboojian \_\_\_\_ Siegfried \_\_\_\_ Townsend \_\_\_\_ White \_\_\_\_

**APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS**

1. **Appearances/Public Comments:** *Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person per topic. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person per topic and will be allowed prior to Board action on the item under discussion. Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call Carmel Area Wastewater District at 624-1248.*
2. **Agenda Changes:** *Any requests to move an item forward on the agenda will be considered at this time.*

**CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL  
NO. STATEMENTS AND MONTHLY REPORTS**

**PAGE**

*The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.*

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| 3. Approve Regular Board Meeting Minutes of - June 27, 2013            | <b>3-10</b>  |
| 4. Approve Register of Disbursements-CAWD - June 2013                  | <b>11-13</b> |
| 5. Approve Register of Disbursements - Reclamation Project - June 2013 | <b>14</b>    |
| 6. Receive Statement of Cash Receipts and Disbursements - June 2013    | <b>15-17</b> |
| 7. Receive Income Statement and Budget to Actual - June 2013           | <b>e</b>     |
| 8. Receive Bank Statement Review - June 2013                           | <b>18-19</b> |
| 9. Receive Collection System Supervisor's Report - June 2013           | <b>20-21</b> |
| 10. Receive Report on Treatment Plant Operations - June 2013           | <b>22-27</b> |
| 11. Receive Safety Report - June 2013                                  | <b>28-29</b> |

*"\*" - indicates no board attachment*

*"e" - indicates a separate insert is enclosed*

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12. Receive Environmental Compliance Inspector's Report - June 2013	<b>30-31</b>
13. Receive Capital Improvement Program Project Status - June 2013	<b>32-33</b>
14. Receive Engineer's Report - June 2013	<b>34-36e</b>
<b><u>ACTION ITEMS BEFORE THE BOARD</u></b>	<b><u>PAGE NO.</u></b>

*Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.*

**RESOLUTIONS**

15. <b>Resolution No. 2013-27:</b> "A Resolution Authorizing Annual Adjustment of the District's Capital Improvement Reserve Fund Balance By Transferring \$4,763,798 to the Capital Fund and \$170,085 to the General O&M Fund in Accordance with the District's Reserve Policy."	<b>37-39</b>
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**OTHER ITEMS BEFORE THE BOARD**

**PAGE NO.**

**INFORMATION/DISCUSSION ITEMS**

16. Electrical System Assessment and Repair Status	*
17. Maintenance Software Project Status	*
18. <b>Keith Israel</b> from MRWPCA - Presentation on the Groundwater Replenishment Project	*
19. <b>Daryl Lauer</b> , Collection Superintendent - Presentation on "A Day in the Life of a Collection Worker"	<b>e</b>
20. Letter from resident - <b>Lisa van der Sluis</b>	<b>40</b>
21. 2013 Monterey County Election - Declaration of Candidacy/Nomination Papers	<b>41</b>
22. Root Foaming Documentation	<b>42e</b>

**STAFF & BOARD MEMBER REPORTS**

*Staff Reports include items for which verbal reports/presentation will be provided. If a specific presentation is planned, it will be listed and summary information may be included with the Agenda. Brief oral reports may be provided for items arising after the Agenda preparation. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda Item.*

23. <b>General Manager's Report</b>	*
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**COMMUNICATIONS**

*"\*" - indicates no board attachment*

*"e" - indicates a separate insert is enclosed*

**24. Board Members or staff may wish to make announcements on items of interest to the Board.**

A. Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

<i>PBCSD Board Meeting - June 28, 2013 (President Townsend and General Manager Buikema attended; report written by Ms. Buikema)</i>	<b>43-44</b>
<i>PBCSD Board Meeting Agenda - July 26, 2013 (Director Siegfried is scheduled to attend. The next meeting is scheduled for August 30, 2013 and Director D'Ambrosio is scheduled to attend)</i>	<b>45-48</b>
<i>Special District's Association Meeting - July 16, 2013 (President Townsend and General Manager Buikema attended; report written by Ms. Buikema. The next meeting is scheduled for October 15, 2013 at 6:00 p.m., President Townsend and Director Paboojian are scheduled to attend)</i>	<b>49-50</b>
<i>Reclamation Management Committee Meeting - October or November, 2013 (Directors White and Siegfried are scheduled to attend)</i>	<b>*</b>

**ADJOURNMENT**

*The next Regular Meeting will be held at 9:30 a.m., Thursday August 22, 2013 or an alternate acceptable date, in the Board Room of the District Office, 3945 Rio Road, Carmel, CA 93923.*

**NOTE:** Staff reports and materials regarding these agenda items are available for public review Monday through Wednesday of the week immediately prior to the Board Meeting at the District Office or at [www.cawd.org](http://www.cawd.org). After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District Office during normal business hours. Documents distributed at the meeting will be made available in the same manner.

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