



CARMEL AREA WASTEWATER DISTRICT

BOARD OF DIRECTORS REGULAR MEETING

3945 Rio Road, Carmel, CA 93923

(831) 624-1248

Thursday, 9:00 a.m., September 25, 2014

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

D'Ambrosio _____ Paboojian _____ Siegfried _____ Townsend _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

- 1. *Appearances/Public Comments:*** Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion. Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call Carmel Area Wastewater District at 624-1248.
- 2. *Agenda Changes:*** Any requests to move an item forward on the agenda will be considered at this time.

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

"*"- indicates no board attachment

"e" - indicates a separate insert is enclosed

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CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

3.	Approve Regular Board Meeting Minutes of - August 28, 2014	3-12
4.	Receive and Accept Bank Statement Review - July 2014	13-14
5.	Receive and Accept Statement of Cash Receipts and Disbursements - August 2014	15-16
6.	Approve Register of Disbursements - Carmel Area Wastewater District (CAWD) - August 2014	17-20
7.	Approve Register of Disbursements - Reclamation Project - August 2014	21
8.	Receive and Accept Financial Statements and Supplementary Schedules- August 2014	22-49
9.	Receive and Accept Collection System Supervisor's Report - August 2014	50-52
10.	Receive and Accept Report on Treatment Plant Operations - August 2014	53-58
11.	Receive and Accept Safety and Training Report - August 2014	59-60
12.	Receive and Accept Environmental Compliance Inspector's Report - August 2014	61-62
13.	Receive and Accept General Engineering Report-August 2014	63-65
14.	Receive and Accept Capital Improvement Project Status - August 2014	66-68
15.	Receive and Accept Pension Committee Minutes - August 28, 2014	69-85

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RESOLUTIONS/ORDINANCES

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| 16. | 2014-37: A Resolution Awarding a Contract To Jack Doheny Companies, Inc. In The Amount Of \$225,991.87 And Authorizing The General Manager To Execute A Purchase Agreement For A New CCTV Camera Van Per The Specifications Advertised Under The Heading "Fy2014-2015 Collections Department CCTV Van Replacement" | 86-89 |
| 17. | 2014-38: A Resolution Authorizing The General Manager To Execute An Agreement For Professional Services With The HACH Company For Flow Metering Of Manholes And Data Collection | 90-108 |
| 18. | 2014-39: A Resolution Approving A Design Option For The Treatment Plant Locker Room; And, Authorizing A Request For Qualifications "RFQ," A Contract With Brian Congleton For Engineering And Architectural Services, And A Budget Amendment To Transfer \$219,520, For The Treatment Plant Locker Room Project | 109-119 |

INFORMATION/DISCUSSION ITEMS

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| 19. | Treatment Plant Project Status Report- <i>Oral Report by Kevin Young, Plant Operations Supervisor</i> | * |
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STAFF & BOARD MEMBER REPORTS

Staff Reports include items for which verbal reports/presentation will be provided. If a specific presentation is planned, it will be listed and summary information may be included with the Agenda. Brief oral reports may be provided for items arising after the Agenda preparation. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda Item.

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| 20. | General Manager's Report - <i>Oral Report by Barbara Buikema, General Manager</i> | * |
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COMMUNICATIONS

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| 21. | <i>Announcements on subjects of interest to the Board made by members of the Board or staff</i> | * |
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A. Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

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PBCSD Board Meeting - August 29, 2014**120***Director Siegfried attended; report written by General Manager Buikema.***PBCSD Board Meeting Agenda - September 26, 2014****121-123***President White is scheduled to attend. The next meeting is scheduled for **October 31, 2014 at 9:30 a.m.** and Director Paboojian is scheduled to attend.***Reclamation Management Committee Meeting - *The next meeting is scheduled for Friday, November 14, 2014 at 9:30 a.m.**********Special Districts Association of Monterey County - *Tuesday, October 21, 2014 at 6:00 p.m.*** Director Townsend is scheduled to attend.*******22. CLOSED SESSION: As permitted by Government Code, Section 54965 et seq., the Board will hold Closed Session as follows****A. Personnel Matter**

- **General Manager Evaluation (cont.)**
- **Legal Counsel Evaluation**
- **Status Update on Potential Litigation**

B. 3945 Rio Road - General Opinion of Value (Update)**ADJOURNMENT***The next Regular Meeting will be held at 9:00 a.m., Thursday October 23, 2014 or an alternate acceptable date, in the Board Room of the District Office, 3945 Rio Road, Carmel, CA 93923.**NOTE: Staff reports and materials regarding these agenda items are available for public review Monday through Wednesday of the week immediately prior to the Board Meeting at the District Office or at www.cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District Office during normal business hours. Documents distributed at the meeting will be made available in the same manner.***"*" - indicates no board attachment****"e" - indicates a separate insert is enclosed****~ 4 ~**