

**CARMEL AREA WASTEWATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
3945 Rio Road, Carmel, CA 93923 (831) 624-1248**

NOTICE & AGENDA

Thursday, 9:30 a.m., May 23, 2013

CALL TO ORDER - ROLL CALL

D'Ambrosio _____ Paboojian _____ Siegfried _____ Townsend _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

- 1. Appearances/Public Comments:** *Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person per topic. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person per topic and will be allowed prior to Board action on the item under discussion.*

- 2. Agenda Changes:** *Any requests to move an item forward on the agenda will be considered at this time.*

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS

PAGE NO.

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

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| 3. Approve Regular Board Meeting Minutes of - April 25, 2013 | 3-9 |
| 4. Approve Register of Disbursements-CAWD - April 2013 | 10-12 |
| 5. Approve Register of Disbursements - Reclamation Project - April 2013 | 13 |
| 6. Receive Statement of Cash Receipts and Disbursements - April 2013 | 14-15 |
| 7. Receive Income Statement and Budget to Actual - April 2013 | e |
| 8. Receive Bank Statement Review - March 2013 | 17-18 |
| 9. Receive Collection System Supervisor's Report - April 2013 | 19-20 |
| 10. Receive Report on Treatment Plant Operations - April 2013 | 21-26 |
| 11. Receive Safety Report - April 2013 | 27-28 |
| 12. Receive Environmental Compliance Inspector's Report - April 2013 | 29-30 |
| 13. Receive Capital Improvement Program Project Status - April 2013 | 31-33 |
| 14. Receive Engineer's Report - April 2013 | 34-40 |

Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call Carmel Area Wastewater District at 624-1248.

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ACTION ITEMS BEFORE THE BOARD

PAGE NO.

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

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| 15. | Appointment of a Public Outreach Sub-Committee to work with the General Manager on implementation of proposed draft as attached. | 41-44 |
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RESOLUTIONS

- | | | |
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| 16. | Resolution No. 2013-13: "A Resolution Ordering and Providing for a General District Election to be Held Within the Carmel Area Wastewater District on Tuesday, November 5, 2013." | 45-53 |
| 17. | Resolution No. 2013-14: "A Resolution of the Board of the Directors of the Carmel Area Wastewater District Recognizing the Contributions of David Sollid." | 54 |
| 18. | Resolution No. 2013-15: "A Resolution Approving the Plans and Specifications for the Calle La Cruz Wetwell Rehabilitation Project in Conjunction with the Crespi Sewer Line Rehabilitation Project and Authorize Staff to Call for Bids for Said Project Under the Heading; "FY 2012-2013 Calle La Cruz/Crespi Collection Rehabilitation Project."." | 55-59 |

OTHER ITEMS BEFORE THE BOARD

INFORMATION/DISCUSSION ITEMS

- | | | |
|-----|---|---------------|
| 19. | Electrical System Assessment and Repair Status | * |
| 20. | Maintenance Software Project Status | * |
| 21. | General Manager Buikema Report on Tour of Orange County Groundwater Replenishment System 04-30-13 | 60-65e |
| 22. | Discussion of Board Procedures regarding Pre-meeting questions. | 66 |
| 23. | Discussion of District Reserve Level Policy. | 67-68e |

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STAFF & BOARD MEMBER REPORTS

PAGE NO.

Staff Reports include items for which verbal reports/presentation will be provided. If a specific presentation is planned, it will be listed and summary information may be included with the Agenda. Brief oral reports may be provided for items arising after the Agenda preparation. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda Item.

24. General Manager’s Report

COMMUNICATIONS

25. Board Members or staff may wish to make announcements on items of interest to the Board.

A. Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

*Reclamation Management Committee Meeting - May 20, 2013
(President Townsend and Director White are scheduled to attend.*

*PBCSD Board Meeting, Draft Minutes -April 26, 2013
(Director Townsend and General Manager Buikema attended; report written by Ms. Buikema)*

69-70

*PBCSD Board Meeting Agenda - May 31, 2013
(Director Paboojian is scheduled to attend. The next meeting is scheduled for June 28, 2013 and Director White is scheduled to attend)*

Not Available

ADJOURNMENT

The next Regular Meeting will be held at 9:30 a.m., Thursday June 27, 2013 or an alternate acceptable date, in the Board Room of the District Office, 3945 Rio Road, Carmel, CA 93923.

NOTE: Staff reports and materials regarding these agenda items are available for public review Monday through Wednesday of the week immediately prior to the Board Meeting at the District Office or at www.cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District Office during normal business hours. Documents distributed at the meeting will be made available in the same manner.

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