

**CARMEL AREA WASTEWATER DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
3945 Rio Road, Carmel, CA 93923 (831) 624-1248**

NOTICE & AGENDA

Thursday, 9:30 a.m., September 26, 2013

CALL TO ORDER - ROLL CALL

D'Ambrosio ____ Paboojian ____ Siegfried ____ Townsend ____ White ____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

1. **Appearances/Public Comments:** *Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person per topic. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person per topic and will be allowed prior to Board action on the item under discussion. Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call Carmel Area Wastewater District at 624-1248.*

2. **Agenda Changes:** *Any requests to move an item forward on the agenda will be considered at this time.*

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS

PAGE NO.

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

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| 3. Approve Regular Board Meeting Minutes of - August 22, 2013 | 2-6 |
| 4. Approve Pension Committee Meeting Minutes of - August 23, 2013 | 7-12 |
| 5. Approve Special Board Meeting Minutes of - September 5, 2013 | 13-14 |
| 6. Receive and Accept Bank Statement Review - July 2013 | 15-16 |
| 7. Approve Register of Disbursements - CAWD - August 2013 | 17-19 |
| 8. Approve Register of Disbursements - Reclamation Project - August 2013 | 20 |
| 9. Receive and Accept Statement of Cash Receipts and Disbursements - | 21-23 |
| 10. Receive and Accept Income Statement and Budget to Actual - August 2013 | e |
| 11. Receive and Accept Collection System Supervisor's Report - August 2013 | 24-25 |

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| 12. Receive and Accept Report on Treatment Plant Operations - August 2013 | 26-35 |
| 13. Receive and Accept Safety Report - August 2013 | 36-37 |
| 14. Receive and Accept Environmental Compliance Inspector's Report - August 2013 | 38-39 |
| 15. Receive and Accept Capital Improvement Project Status - August 2013 | 40-42 |
| 16. Receive and Accept Engineer's Report - August 2013 | 43-45 |

ACTION ITEMS BEFORE THE BOARD

PAGE NO.

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

RESOLUTIONS

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| 17. Resolution No. 2013-30: Adopting a Resolution Authorizing and Directing the General Manager to Enter into an Agreement with Red Zone Robotics for Closed Circuit Inspection of Uninspected Wastewater Pipelines. | 46-63 |
| 18. Resolution No. 2013-34: Adopting a Resolution Authorizing Changes to Actuarial Assumptions Utilized to Determine Appropriate Funding for the District Pension Fund | 64-68 |

OTHER ITEMS BEFORE THE BOARD

PAGE NO.

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| 19. Joint Meeting with City of Carmel - Report by General Manager, Barbara Buikema | 69 |
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INFORMATION/DISCUSSION ITEMS

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| 20. Electrical System Assessment and Repair Status - Report by Plant Superintendent, James Pinkevich | * |
| 21. Maintenance Software Project Status - Report by Plant Superintendent, James Pinkevich | * |
| 22. Introduction of Mark Napier, New Collections Worker I | * |
| 23. Presentation by Actuarials, Nicolay Consulting | e |
| 24. Amended CAWD/PBCSD Reclamation Project Water Sales Agreement | 70-76 |
| 25. Reverse Osmosis (RO) Clean in Place (CIP) Recovery Status - Report by Senior Operator, Kevin Young | 77-82 |

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STAFF & BOARD MEMBER REPORTS

Staff Reports include items for which verbal reports/presentation will be provided. If a specific presentation is planned, it will be listed and summary information may be included with the Agenda. Brief oral reports may be provided for items arising after the Agenda preparation. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda Item.

26. General Manager's Report

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COMMUNICATIONS

27. Board Members or staff may wish to make announcements on items of interest to the Board.

A. Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

PBCSD Board Meeting - August 30, 2013 **83**
(President Townsend and General Manager Buikema attended; report written by Ms. Buikema)

PBCSD Board Meeting Agenda - September 27, 2013 **84-86**
(Director Townsend is scheduled to attend. The next meeting is scheduled for October 25, 2013 and Director Paboojian is scheduled to attend)

Special District's Association - October 15, 2013 at 6:00 pm *****
(Director's Townsend and Paboojian are scheduled to attend)

Reclamation Management Committee Meeting - November 8, 2013 *****
at 9:30 am (Directors White and Siegfried are scheduled to attend)

ADJOURNMENT

The next Regular Meeting will be held at 9:30 a.m., Thursday October 24, 2013 or an alternate acceptable date, in the Board Room of the District Office, 3945 Rio Road, Carmel, CA 93923.

NOTE: Staff reports and materials regarding these agenda items are available for public review Monday through Wednesday of the week immediately prior to the Board Meeting at the District Office or at www.cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District Office during normal business hours. Documents distributed at the meeting will be made available in the same manner.

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