

**CARMEL AREA WASTEWATER DISTRICT (CAWD)  
MINUTES  
Special Board Meeting – 10:00 a.m. – Thursday, April 11, 2013**

**CALL TO ORDER - ROLL CALL**

Present: Directors: Greg D'Ambrosio, Robert Siegfried, Ken White,  
Suzanne Paboojian and President Charlotte Townsend  
Absent: None  
Others Present: Barbara Buikema, General Manager  
Dotty Hall, Secretary to the Board  
James Pinkevich, Treatment Plant Superintendent  
Drew Lander, Principal Engineer  
Rob Wellington, District Legal Counsel  
Suha Kilic, Deputy General Manager- PBCSD (Pebble Beach  
Community Services District) Chief Financial Officer  
Marianna Pimentel, PBCSD Accountant

**APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS**

**1. Appearances/Public Comments**

There were no unscheduled appearances or public comments.

**2. Agenda Changes**

There were no changes to the Agenda.

**INFORMATION/DISCUSSION ITEMS**

**3. Development of the Carmel Area Wastewater District's Long Term Capital Plan**

**The Carmel Area Wastewater District's - Wastewater Treatment Plant - Capital Improvement Program - 15 Year Master Plan:** presented by Doug Stewart, Mike Barnes and Patrick Treanor of Kennedy/Jenks Consulting.

Kennedy/Jenks evaluated CAWD's current assets at the Treatment Plant to determine the degree of risk, mortality, and efficiency verses life remaining. Each asset was reviewed and recorded, and also staff was interviewed. The assets were then evaluated considering the estimated life of the asset and then scored, using six categories.

The Carmel Area Wastewater District's 15 to 30 Year Capital Improvement Plan (CIP) is projected to cost approximately \$30 million. The \$30 million would be disbursed over the next 15 to 30 years to renew and replace current structures. This proposed plan does not include major treatment process changes. Staff did affirm that all existing processes will be thoroughly evaluated for efficiency and energy consumption on a project by project basis

and all areas where new technologies are economically and environmentally more desirable, process changes will be proposed.

Kennedy/Jenks recommendations focus on prioritizing operational needs, using risk management strategies which make investments for the best life of an asset and utilize the best longtime funding strategy. The first 15 years of the CIP Budget Projections are to repair and replace current assets and to "catch up" for the 10 years of deterioration. The second 15 years are a base line which is used to balance "consumption vs. contribution."

The report recommended \$2 million annually in CIP and \$750,000 in "predictive and preventative maintenance."

### **Board Action**

*Following a motion by Director White, and a second by Director Siegfried, the Board unanimously moved to accept the Kennedy/Jenks Long Term Capital Plan Report as received. The next step is for the Board to hold a special meeting to discuss financing options.*

### **ADJOURNMENT**

*There being no further business, the Board Meeting was adjourned at 1:10 pm.*

*The next Regular Meeting will be held at 9:30 a.m., Thursday April 25, 2013 or an alternate acceptable date, in the Board Room of the District Office, 3945 Rio Road, Carmel, CA 93923.*

Respectfully submitted:

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Dotty Hall,  
Secretary to the Board

APPROVED:

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Charlotte F. Townsend, President