



## CARMEL AREA WASTEWATER DISTRICT (CAWD) SPECIAL BOARD MEETING MINUTES JANUARY 17, 2017

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### CALL TO ORDER - ROLL CALL

*The meeting was called to order by President White at 9:05am.*

- Present:** President: Ken White, Directors: Greg D'Ambrosio, Michael Rachel, Robert Siegfried, and Charlotte Townsend
- Absent:** None
- Others:** Barbara Buikema, General Manager, Carmel Area Wastewater District (CAWD)  
Irene Bryant, Administrative Services Coordinator, CAWD  
Drew Lander, Principal Engineer, CAWD  
Rob Wellington, District Legal Counsel  
Molly Erickson, District Special Counsel

### 1. OPENING SESSION

#### A. Appearances/Public Comments:

There were no appearances or public comments.

#### B. Agenda Changes:

The Board removed item 2.b. Public Employee Performance Evaluation for GM from the agenda to focus on item 2.a.

#### C. Announcement of Closed Session

No one addressed the Board before Closed Session. The Board convened closed session at 9:10am

### 2. CLOSED SESSION: As permitted by Government Code, the Board held closed session as follows:

#### A. Conference with Legal Counsel

Significant Exposure to Potential Litigation. Pursuant to Government Code Section 54956.9 (c), the Board will meet in closed session with Legal Counsel regarding one matter of potential exposure to litigation.

#### B. Public Employee Performance Evaluation

Pursuant to Government Code Section 54957.6 the Board will meet in closed session to consider a Personnel Matter: General Manager Performance Evaluation

**3. RECONVENE TO OPEN SESSION**

**A. Report on action taken in Closed Session, if any**

The Board reconvened open session at 10:55 a.m.

Legal Counsel announced that the Board had taken up the first-listed closed session item, relating to potential litigation, had received information from special counsel and staff and discussed and approved by consensus the nature of a letter to be sent to Monterey County; no reportable action was taken. The Board did not take up the second item listed on the closed session agenda (relating to a performance evaluation).

**4. ADJOURNMENT** *There being no further business to come before the Board, the President adjourned the meeting at 11:00 a.m. The next Regular Meeting will be held at 9:00 a.m., Thursday, January 26, 2017 or an alternate, acceptable date, in the Board Room of the District Office, 3945 Rio Road, Carmel, CA 93923.*

**Respectfully submitted:**

  
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**Irene Bryant, Secretary to the Board**

**APPROVED:**

  
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**Ken White, President**