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|  | CARMEL AREA WASTEWATER DISTRICT |

# School Tour Request Form

## Contact Information

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| --- | --- | --- | --- |
| Contact Name: |  | Date: |  |

|  |  |  |
| --- | --- | --- |
| School Name: |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Phone: |  | Email |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Preferred Tour Date: |  | Optional Tour Dates: |  | Arrival Time\*/\*\*: |  |

*\*Please plan for 90 minutes on site. Additional time preferred*

*\*\*Latest tour start time is 2PM-- site closes at 3:30 PM*

|  |  |
| --- | --- |
| Grade of students: |  |

|  |  |
| --- | --- |
| Number of students: |  |
| Number of chaperons: |  |
| *Note: For grade school students, at least one teacher or chaperon is needed for every 10-12 students* | |
| Student Knowledge Level: |  |
| Expectations for Tour: |  |
| Any Special Needs? |  |
| Any additional Information: |  |

## Acknowledgement and Signature

I understand that each student needs to provide a completed liability waiver.

[Note: waivers can be brought the day of the tour]

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: |  | Date: |  |

## Staff Use

**Distribution List:** General Manager, Safety Officer, Plant Superintendent, Lab Supervisor

**Calendaring:** Tour entered into Company Calendar once confirmed: