



Carmel Area Wastewater District is currently accepting applications for the position of:

Safety/Regulatory Compliance Administrator - Level I or II

Description:

- The District is seeking a hands-on, highly accountable, and motivated individual with experience in a variety of safety management programs, including training, safety, environmental compliance, and emergency preparedness.
- Reviews, develops, and updates safety related manuals, policies and procedures in compliance with applicable Federal, State, and local laws.
- Inspects and monitors District facilities for regulatory compliance.
- Develops and maintains the District's Injury and Illness Prevention Program.
- Trains employees and enforces work principles, practices, and procedures.
- Report preparation and record maintenance for Environmental Protection, Fire Protection, Hazardous Waste Management, and Occupational Safety.
- Familiarity and experience with OSHA logs, Workers' Compensation injuries, and SCADA operating systems.
- Effective techniques and public presentations to help educate community groups and schools on the importance of safe and efficient treatment of wastewater.
- Maintenance of the District's website.

Experience – Level I:

3 years of responsible experience in the operation and maintenance of wastewater treatment and collection facilities or related industry.

Desirable Certifications - Level I:

Grade 1 Wastewater Treatment Plant Operator certificate issued by the State of California, Water Resources Control Board.

Position:

This is a Non-Exempt, Full-Time position that will provide reporting directly to the Maintenance Superintendent/Associate Engineer.

Potential to hire in at a Level II if Class Characteristics, Experience, and Certifications are met.

For more detailed information, a complete Job Description, our required Employment Application, and CAWD's Employee Benefits Package, please visit our website <http://cawd.org/employment/>. Applicants are required to complete our District's Employment Application at time of submittal in order to be considered.

Location: Carmel, CA

Salary Range For Level I \$6,253 to \$7,601 per month

Application Deadline: October 23, 2017 at 5:00pm

Send to: downstream@cawd.org

A complete application packet MUST include: CAWD Employment Application, Cover Letter & Resume