

CENTRAL COAST LONG-TERM ENVIRONMENTAL ASSESSMENT NETWORK (CCLEAN)

Steering Committee

Meeting Minutes

August 28, 2024

2:00 pm- 3:30 pm

Via Teleconference Zoom Webinar

The meeting was called to order on August 28, 2024, at 2:00 pm by Barbara Buikema. Roll Call was taken by Barbara Buikema of the voting committee members signed on to Zoom.

Participants:

Present:

Barbara Buikema, General Manager: Carmel Area Wastewater District (CAWD)

Carla James, Laboratory Supervisor: CAWD

Ray De Ocampo, Laboratory Analyst II, Environmental Compliance: CAWD

Kati King, Wastewater Lab/Compliance Manager: City of Scotts Valley

Bryan Condy, Laboratory Manager: City of Watsonville

Olivia Woolery, Interim Laboratory Supervisor: Monterey One Water (M1W)

Absent:

Akin Babatola, Laboratory/Environmental Compliance Manager (Chair): City of Santa Cruz

Jennie Munster, Quality Assurance/Quality Control Chemist| City of Santa Cruz

Barbara Buikema, General Manager: Carmel Area Wastewater District (CAWD)

Carla James, Laboratory Supervisor: CAWD

Ray De Ocampo, Laboratory Analyst II, Environmental Compliance: CAWD

Sarah Stevens, Environmental and Regulatory Compliance Supervisor: Monterey One Water

Jose Guzman, Operations Manager: Monterey One Water

Visra Zero Landing Energy Storage Facility (Moss Landing Power Plant) Power Plant

Representative: Unknown At This Time

A quorum was present

Participants – Non-Voting Members: Present

Aroon Melwani, Senior Scientist, Central Coast Managing Principal Partner: Applied Marine Sciences (AMS)

Cameron Kostigen Mumper, Associate Manager | Pure Water Soquel

Sarah Bragg-Flavan, Water Resource Control Engineer: Central Coast Water Board

Participants – Non-Voting Members: Absent

Mary Hamilton, Environmental Program Manager| Central Coast Water Board

Dane Hardin, Senior Marine Scientist, Principal: Applied Marine Sciences

Virtual Public Attendees: None

1. ***Appearances/Public Comments:*** No Public Appearances / Public Comment

2. **Agenda Changes:**

Aaron Melwani stated that the item he wanted to present on related to budget contingency request was listed under the wrong Agenda Item. It should have been listed under the Financial Report Agenda Item.

3. **Agenda Items:**

A. Introductions:

No introduction comments were made.

B. Chair's Report, by Akin Babatola

No Report from Chair as Akin Babatola and Jennie Munster were not present.

C. Review of July 24th Meeting Minutes

Discussion:

Aroon Melawani made a comment that the meeting minutes were too lengthy and that 17 pages was too much. Barbara and Bryan agreed.

Decision:

Bryan Condy made the motion that the minutes be abridged and voted on next time, Olivia Woolery seconded the motion.

AYES: CAWD, City of Watsonville, City of Scotts Valley, Monterey One Water

NOES: None

ABSENT: Vistra Zero Landing, City of Santa Cruz

ABSTAIN: None

After a roll call vote the committee approved abridging the minutes and voting on next time.

Action Item:

CAWD to revise minutes for next meeting.

D. Proposal to Use Discussion Minutes Format for CCLEAN Meeting Minutes

Discussion:

Carla James provided an example of a format for meeting minutes which organizes the minutes by "Discussion", "Decision", "Action Items".

Decision:

Bryan Condy said that the format shown by Carla was great. Barbara Buikema seconded that. And called for a roll call vote.

AYES: CAWD, City of Watsonville, City of Scotts Valley, Monterey One Water

NOES: None

ABSENT: Vistra Zero Landing, City of Santa Cruz

ABSTAIN: None

After a roll call vote the committee agreed to try the new format.

Action Item:

CAWD to provide meeting minutes in new format.

E. Lead Agency Remarks

Discussion:

Barbara Buikema stated that the only remarks from lead agency was that we need to shorten up the meeting minutes.

Decision:

None.

Action Item:

See Item D and E.

F. CCLEAN Topics or Questions for Water Board Staff

There were no questions for Water Board Staff and no discussion.

G. Program Director's Report

Discussion:

Aroon Melwani gave an update:

- Draft QAPP was distributed to regional board on 7/31 and is in review.
- Dry season sampling is underway (equipment installs, ocean buoys, river CEC, etc.) Progress is good. Buoys will be installed on 8/30 but won't start till the following week.
- CCLEAN Website is migrated to a new cloud platform. This removes need for server

<p>that Watsonville has been managing. Unused pieces of the website are being removed. There is a new data dashboard that includes an interactive ESRI map. Aroon gave a brief demo of the data dashboard. The dashboard is in the process of being added to the website.</p>
<p><u>Decision:</u></p> <p>None.</p>
<p><u>Action Item:</u></p> <p>None.</p>

H. Water Board’s Report

<p><u>Discussion:</u></p> <p>Sarah Bragg-Flavan commented that she was looking forward to Santa Cruz and Soquel Creeks NPDES update. M1W permit is coming to the regional board in December.</p>
<p><u>Decision:</u></p> <p>None.</p>
<p><u>Action Item:</u></p> <p>None.</p>

I. Financial Report

<p><u>Discussion:</u></p> <p>Aroon Melwani commented that they just got the remaining lab costs to finalize the last FY23-24 invoice. The final cost tally exceeds the budget by \$16,000. The reasons for the overage are largely to do with the program data quality tasks, and annual report tasks (data management). Aroon requested that the remaining contingency of \$4,115.27 be used to cover a portion of the added costs. There was a backlog of EDDs over the last two years, and AMS also established the new database being summarized in the ESRI site. The QAPP work also added to the overruns. Bryan Condy asked what happens to the overage not covered by the remaining contingency and Aroon said that it comes out of AMS pocket.</p>
<p><u>Decision:</u></p> <p>There was a roll call vote to approve using the remaining contingency of \$4,115.27 to cover a portion of cost overruns.</p>

<p><u>AYES:</u> CAWD, City of Watsonville, City of Scotts Valley, Monterey One Water <u>NOES:</u> None <u>ABSENT:</u> Vistra Zero Landing, City of Santa Cruz <u>ABSTAIN:</u> None</p> <p>After a roll call vote the Committee agreed to allocate the remaining contingency to cost overruns.</p>
<p><u>Action Item:</u></p> <p>Allocate the remaining contingency to cost overruns.</p>

<p><u>Discussion:</u></p> <p>Barbara showed the financial statement for first month of the year and stated that billings went out for the first month and that there weren't any invoices yet this year.</p>
<p><u>Decision:</u></p> <p>Bryan Condy moved to accept the Financial Report with a second from Barbara. There was a roll call vote to accept the financial report:</p> <p><u>AYES:</u> CAWD, City of Watsonville, City of Scotts Valley, Monterey One Water <u>NOES:</u> None <u>ABSENT:</u> Vistra Zero Landing, City of Santa Cruz <u>ABSTAIN:</u> None</p> <p>After a roll call vote the Financial Report was accepted</p>
<p><u>Action Item:</u></p> <p>None.</p>

J. Meeting Attendance that Members Would Like to State

No comments were made.

September the 25th at 2:00 was agreed to as the next meeting day for the steering committee.

4. ADJOURNMENT: *Barbara Buikema adjourned the meeting at 2:40 p.m.*